



PARK/PAVILION/PLAZA
REGISTRATION FORM

EVENT DATE: _____ EVENT TIME: _____
EVENT: _____
NAME: _____
ADDRESS: _____
PHONE: _____ CELL: _____

PARK/PAVILION

- \$50.00 _____ DEPOSIT FOR USE OF PAVILION (REFUNDABLE)
\$50.00 _____ DEPOSIT PER DAY FOR TOURNAMENT PLAY (REFUNDABLE)
\$50.00 _____ DEPOSIT FOR ELECTRICAL KEY (REFUNDABLE)
\$10.00 _____ WATER USE (NON-REFUNDABLE)
\$5.00 _____ ELECTRICAL USE PER HOUR (NON-REFUNDABLE)

Lights must be out by 10:00 PM at ball fields unless it is a week-end tournament that has been okayed. No alcoholic beverages.

CONCESSION STAND

- \$100.00 _____ DEPOSIT FOR USE (REFUNDABLE)
\$25.00 _____ FEE PER DAY (NON-REFUNDABLE)

Concession Stand must be left clean and all trash put in dumpster. Concession Stand will be inspected before refund is returned.

PLAZA

- \$100.00 _____ DEPOSIT FOR PLAZA (REFUNDABLE)
\$50.00 _____ WATER PER WEEK IN ADVANCE (NON-REFUNDABLE)
\$10.00 _____ WATER PER DAY (NON-REFUNDABLE)
\$50.00 _____ ELECTRIC PER WEEK IN ADVANCE (NON-REFUNDABLE)
\$10.00 _____ ELECTRIC PER DAY (NON-REFUNDABLE)

All trash should be removed by end of event.

BANNERS ON PLAZA FOR ADVERTISING EVENTS:

- * EACH ORGANIZATION MUST CHECK IN WITH CITY HALL BEFORE PLACING A BANNER ON THE PLAZA *
* MUST USE EXISTING RAILING ONLY *
* CANNOT BE DISPLAYED LONGER THAN 3 WEEKS BEFORE EVENT *
* BANNERS CANNOT BE LARGER THAN: 2' X 12' *

I have read and understand all the rules/regulations for the Park/Pavilion/Plaza and will abide by all the rules as set forth. I also have received a copy of the rules and regulations.

SIGNATURE _____ DATE _____

RETURNED KEYS AND/OR DEPOSIT _____ DATE _____

City of Mount Vernon

MOUNT VERNON PARK BOARD

RULES AND REGULATIONS FOR USE

FIELD

All field use must be scheduled and approved through the City. Field must be scheduled at least 24 hours prior to use for a league or scrimmage game and 5 days prior to any tournament use.

LIGHTS

Lights must be out by 10:00 PM during regular league play. Tournament ball must get approval from the City for lights to be used after 10 PM on the weekends.

DEPOSIT

\$50.00 deposit per tournament play will be paid to the City office.

If field is left in good shape, including bathrooms, no litter under bleachers or in the playing area the deposit will be returned. The City will responsible for determining if the deposit should be returned.

Key must be returned within 48 hours or next business day or deposit will be forfeited.

LIQUOR

There is a city ordinance against any alcoholic beverage in our City Park. Anyone found with alcoholic beverages will be prosecuted.

Any alcoholic cans or bottles found on the premises after tournament play automatically forfeits the deposit paid. If you or your team or club sponsors a tournament you are responsible for the actions of out of town teams.

PLAZA

The plaza must be scheduled and approved through the City. All trash should be removed from the Plaza by the end of event.

\$100.00 deposit for use of the plaza will paid to the City office.

If Plaza is left in good shape, with all trash being picked up and removed, including the trash receptacles, deposit will be returned. The City will be responsible for determining if the deposit should be returned.

BANNERS ON THE PLAZA

Each organization must check in with City Hall before placing a banner on the Plaza.

All banners must use existing railing only. Banners cannot be larger than 2' by 12'. They cannot be displayed longer than 3 weeks before event and must be removed within 48 hours of the end of event.