



**PLAZA / SMOKEY ROW / PARK / PAVILION / CONCESSION STAND
REGISTRATION FORM**

EVENT DATE: _____ EVENT TIME: _____

EVENT: _____

NAME: _____

ADDRESS: _____

PHONE: _____ CELL: _____

PLAZA / SMOKEY ROW / PARK / PAVILION / CONCESSION STAND

- \$50.00 Fee for use of Plaza / Smokey Row / Park / Pavilion / Concession Stand (non-refundable)
- \$25.00 Electrical Use / Water Use (Per Day non-refundable)
- \$ 5.00 Key Deposit Not Returned Or Lost

FOR BALLFIELD LIGHTS - PAY AT THE FIELD OPERATING MACHINE -- \$5.00 PER HOUR

ALCOHOL DOWNTOWN _____ **YES** _____ **NO**

Lights must be out by 10:00 PM at ball fields.

No alcoholic beverages unless approved by City Council.

No alcoholic beverages at park permitted.

Concession Stand must be left clean and all trash put in dumpster.

All trash should be removed by end of event. (or be charged an additional \$20.00)

BANNERS ON PLAZA FOR ADVERTISING EVENTS:

*** EACH ORGANIZATION MUST CHECK IN WITH CITY HALL BEFORE PLACING A BANNER ON THE PLAZA ***

*** MUST USE EXISTING RAILING ONLY ***

*** CANNOT BE DISPLAYED LONGER THAN 3 WEEKS BEFORE EVENT ***

*** BANNERS CANNOT BE LARGER THAN: 2' X 12' ***

I have read and understand all the rules/regulations for the Plaza/Park/Pavilion/Smokey Row/Concession Stand and will abide by all the rules as set forth. I also have received a copy of the rules and regulations.

SIGNATURE _____ DATE _____

RETURNED KEYS _____ DATE _____

City of Mount Vernon

109 N. Kaufman * P.O. Box 597 * Mount Vernon, TX 75457 * 903 537 2252 * FAX 903 537 2634

www.comvtx.com

CITY OF MOUNT VERNON

RULES AND REGULATIONS FOR USE

FIELD

All field use must be scheduled and approved through the City. Field must be scheduled at least 24 hours prior to use for a league or scrimmage game and 5 days prior to any tournament use.

LIGHTS

Lights must be out by 10:00 PM during regular league play. Tournament ball must get approval from the City for lights to be used after 10:00 PM on the weekends.

DEPOSIT

\$50.00 deposit will be paid to the City office.

Keep field in good shape, including bathrooms, no litter under bleachers or in the playing area.

Key must be returned within 48 hours or next business day.

LIQUOR

There is a city ordinance against any alcoholic beverage in our City Park. Anyone found with alcoholic beverages will be prosecuted.

City Council needs to approve any event with alcoholic beverage consumption.

PLAZA / SMOKEY ROW / PARK

The Plaza/Smokey Row/Park must be scheduled and approved through the City. All trash should be removed by the end of the event.

\$50.00 deposit for use of the Plaza / Smokey Row / Park will paid to the City office.

BANNERS ON THE PLAZA

Each organization must check in with City Hall before placing a banner on the Plaza.

All banners must use existing railing only. Banners cannot be larger than 2' by 12'. They cannot be displayed longer than 3 weeks before event and must be removed within 48 hours of the end of event.

The City of Mount Vernon will not be responsible for any injuries or accidents at the plaza / smokey row / park / pavilion.

Approved by the City Council and Park Board May 28, 2013